

SFERA OFFICE

Number of volunteers: **1**

Dates: Volunteer 1 – 01/09/2018 – 30/06/2019 – 10 months

Task:

Activity is complying with the qualitative criteria of the EVS charter in almost every aspect. In project we have partner cooperation between sending and hosting organisations. Activity fulfils principles of European voluntary service and work with youth is indeed a great opportunity for non-formal learning, also local community will benefit from voluntary work. The volunteer will have also support from sending and hosting organisation before, during and after her activity.

The attitude to the volunteer will be kind and positive and she will be given a real say in project activity and development. We have experienced staff and volunteers on hand to provide practical training and support so no previous skills are necessary. More importantly we want person who has enthusiasm and a commitment to get involved. Volunteer will take part in regular weekly office meetings. We would like to be the "family" abroad to the volunteer open to intercultural experiences. The volunteer will be given the opportunity to integrate in our community and play an important and essential role in our work.

The theme of the project is youth, youth communication, cultural exchange, development of tolerance and solidarity between young people. The volunteer will organize different activities for different groups of youth. As well volunteer can be asked by the staff of SFERA to help them in other issues. Besides, volunteer will have a chance to organize activities for staff of SFERA, for example explaining them about the experience of work with youth in the same organizations in her country.

The main goal of volunteer's work in supposed project is promotion of youth international projects of non-formal education for youth, development of workcamps program among NGOs and involvement of big number of Russian young people into workcamp activities in the fifth Russian city – Nizhniy Novgorod.

All the activities will be organized in non-formal educational way, concrete tasks to do will be discussed together with the volunteer during the preparation period and at the beginning of the project. All the activities will give youth the support different from the regular work of specialists.

Examples of typical tasks for the volunteer are:

The volunteer will be involved in promotional campaign of voluntary projects:

- to search for places for the presentations, organize different promotional actions, organize and participate in the presentations of workcamps, work with local volunteers, who are going to help in the SFERA office;
- to write articles about volunteering, give interviews to local newspapers and TV programs;
- lightening of possibilities of cooperation with Russians for foreign NGOs, schools and universities;
- if the volunteer will wish, she will have possibility to update the web-page, to upload some news about workcamps in Russia (with support of SFERA staff).

The volunteer will help with coordination of international voluntary exchanges (workcamps):

- first of all to get to know about the all system of international workcamps, to get kind of training from SFERA;
- to lead primary consultations and first coming consultations in the SFERA office, prepare materials for the presentations, make a database of all possible workcamps;
- to help future volunteers and tell them what is workcamp and volunteering in general, to choose project, to fill all necessary documents in;
- to give informational support to foreign workcamp volunteers, to prepare some useful links about Russia, to control that all volunteers receive all necessary documents like invitation, visa and info sheet in time.

The volunteer will have chance to help with other activities of SFERA:

- in the period when SFERA leads the workcamps, which are not supported by any grant of European Commission, the EVS volunteer will go to some of our workcamps to be a co-camplader;
- to take active part in organization of trainings of SFERA (training for camp leaders, volunteers).